User guide

This annual report outlines the National Blood Authority's performance and achievements for the financial year ending 30 June 2007. The annual report also incorporates the National Blood Authority Board report, as required by section 44(2) of the *National Blood Authority Act 2003* for the same period.

The annual report has been prepared in accordance with the Department of the Prime Minister and Cabinet's *Requirements for annual reports*, released in June 2007, and has been written to inform stakeholders, including government and the community, of the way in which the roles and responsibilities of the National Blood Authority have been implemented.

Throughout the annual report, a range of cameos are included to provide a snapshot of key achievements.

The annual report is divided into the parts explained below.

Part One: Overview

Part One provides a summary explanation of key activities and outlines the major achievements of the National Blood Authority, as well as issues and challenges faced during the year. It consists of the General Manager's review and a report from the Chair of the National Blood Authority Board, as required under the *National Blood Authority Act 2003*, and an assessment of performance against the *Statement of Intent*.

Part Two: Our role

Part Two details the National Blood Authority's role in the blood sector. It provides a description of the external and internal governance arrangements that guide the work of the National Blood Authority and the nature of its relationships with jurisdictions, stakeholders and suppliers.

Part Three: Our performance

Part Three reports on performance against the National Blood Authority's Operational and Corporate Plans. It provides analysis of the National Blood Authority's performance against the agency outcome and output groups within the Health and Ageing Portfolio Budget Statements 2006–07.

Part Four: Our people

Part Four provides information on the National Blood Authority's staff—the drivers of the performance of the organisation. It details the National Blood Authority's staffing profile and describes human resource programs and activities.

Part Five: Our finances

Part Five provides an overview of the National Blood Authority's financial position in 2006–07, including a summary of the resources used to deliver objectives.

Part Six: Appendices

Part Six provides supplementary operational information. This section contains financial statements, mandatory reporting requirements, including the Freedom of Information Statement, and a comprehensive list of blood and blood-related products procured under contracts and deeds.

Part Seven: Index

Part Seven provides an alphabetical index, which allows quick reference to particular topics.